



APPLICATION FOR EMPLOYMENT

Cook Inlet Tug & Barge, Inc. practices equal employment opportunity in all job openings. All qualified applicants will receive consideration for employment without regard to race, color, ancestry, gender, age, religion, marital, military or veteran status, citizenship status, sexual orientation, gender expression and identity, national origin, the presence of any sensory, mental or physical disability, you or your family's genetic information, or any other basis prohibited by local, state, or federal law. Disabled applicants may request a reasonable accommodation at any point in the employment process. Cook Inlet Tug & Barge, Inc. is a drug-free workplace and pre-employment drug testing is required. Cook Inlet Tug & Barge, Inc. is a participant of the E-Verify verification program.

Position applied for: _____ Date of Application: _____

Name: _____ E-mail Address: _____

Street Address: _____ City: _____ State: _____ Zip Code: _____

Home Number: _____ Cell Number: _____

Referral Source: (How did you hear about us?) _____

Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date you are able to start work: _____	Are you legally able to work in United States? As required by the Immigration Reform and Control Act, persons offered employment by the company must provide acceptable proof of identity and employment eligibility to work in the United States. US Citizenship may be required for certain government contracts. <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you on layoff status or subject to recall elsewhere? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you wish to work: <input type="checkbox"/> Full-time <input type="checkbox"/> Temporary <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal	Will you now or in the future require employer sponsorship for employment authorization (for example, H-1B status)? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any relatives or members of your household working for us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, who? _____		Have you previously applied or worked with Cook Inlet Tug & Barge, Inc. or any other FMH company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____
May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not? _____		Are any of your records under a different name? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, what name? _____
Are you available to work? <input type="checkbox"/> Days <input type="checkbox"/> Evenings <input type="checkbox"/> Weekends <input type="checkbox"/> Overtime <input type="checkbox"/> Holidays <input type="checkbox"/> On-Call		If applying for a job which requires one, do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Has your driver's license ever been suspended? <input type="checkbox"/> Yes <input type="checkbox"/> No

188 W. Northern Lights Blvd.
 Suite 1020
 Anchorage, Alaska 99503

www.cookinlettug.com
 Phone: (907) 277-7611
 Fax: (907) 770-1185



Within the last 7 years, have you been convicted or pleaded no contest to any criminal offense? Information regarding expunged juvenile records need not be disclosed. Conviction of a crime will not automatically bar you from employment with the Company. Factors such as age and time of the offense, seriousness, nature of the violation, and rehabilitation will be taken into account.

Yes No If yes, indicate the nature of the offense, date, court and disposition. _____

Are you able to perform on a regular basis, the essential job function and duties of the job for which you are applying, with or without accommodations? Yes No

EDUCATION/TRAINING

	NAME AND LOCATION OF SCHOOL	CIRCLE YRS COMPLETED	SUBJECTS STUDIED
High School		1 2 3 4	
College or University		1 2 3 4	
Graduate School		1 2 3 4	
Technical/Business		1 2 3 4	



COOK INLET TUG & BARGE

EMPLOYMENT RECORD – Please list your employment experience, beginning with your present or most recent position. Please include any job-related military service assignment or job-related volunteer activities. You may exclude organizations which indicate race, color, ancestry, gender, age, religion, marital status, national origin, sexual orientation, gender expression and identity, the presence of any sensory, mental or physical disability, you or your family’s genetic information, or other protected status.

Employer	Employment Dates	Salary	Position	Eligible for Rehire?
Name:	From:	Starting:	Starting:	Yes <input type="checkbox"/>
Address:	To:	Ending:	Ending:	
Supervisor:	Reason for Leaving:			
Name:	From:	Starting:	Starting:	Yes <input type="checkbox"/>
Address:	To:	Ending:	Ending:	
Supervisor:	Reason for Leaving:			
Name:	From:	Starting:	Starting:	Yes <input type="checkbox"/>
Address:	To:	Ending:	Ending:	
Supervisor:	Reason for Leaving:			
List and explain any Military Service, including branch of service and dates, as well as, any periods of unemployment of more than 30 days.				
From:	To:			
From:	To:			

Check below the kinds of work you have performed:

- Shipfitter
 Shipwright
 Electrician
 Machinist
 Pipefitter
 Welding
 Crane Operator
- Cargo Handling
 Truck Driving
 Deck
 Engineer
 Wheel house
 Switchboard
 Accounting
- Ten Key (speed) _____
 Typing (speed) _____
 Facsimile
 Personal Computer
 Supervisory
- Other _____
 List Software skills _____

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TO BE COMPLETED BY MARINE APPLICANTS ONLY

DOCUMENTS AND LICENSES

Merchant Mariner's Credentials _____ Expiration Date _____

Endorsements _____

Have you ever:

Had any licenses, merchant mariner documents or credentials revoked by the coast guard at any time?

Yes No

Received warnings or letters of reprimand from the coast guard?

Yes No

Been involved in collisions, foundering, sinkings, groundings, or other incidents in which property damage or personal injury occurred?

Yes No

Please explain all "Yes" answers _____

ARPA #: _____ Expiration Date: _____

Passport #: _____ Expiration Date: _____

MARINE TRAINING

Basic Safety Training Date: _____ Location: _____

Bridge Resource Management Training Date: _____ Location: _____

First Aid/CPR #: _____ Expiration Date: _____

Firefighting: Basic Advanced Combo Expiration Date: _____

HAZWOPER: 24-hour. Training Date: _____ Last Refresher Date: _____



SUMMARY OF TOWING EXPERIENCE

**PLEASE READ AND INITIAL EACH OF THE FOLLOWING ITEMS
BEFORE SIGNING THIS APPLICATION**

I UNDERSTAND as a final step in the hiring process, an applicant may be subject to an employment entrance exam that may include screening for illegal drugs. Applicants who confirm positive on drug screening will not be considered for employment. If a job offer is made, it may be made contingent upon the successful passing of a physical.

Initial

I CERTIFY that all answers and statements I have made on this application (and resume or other supplementary materials, if any) as well as any facts I represent orally in any interview are accurate, true, and complete without omissions. I understand that any false information or omissions will be grounds for rejections of my application, and I may be subject to immediate termination if any false statement or omission is discovered after I am offered employment or I am employed.

Initial

I UNDERSTAND, ACKNOWLEDGE, AND AUTHORIZE you to make inquiry of and contact any former employer, educational institution or reference listed on this application or otherwise provided to you, and I authorize any of the persons, organizations, or institutions named in the application or other documents provided to you to give you complete information and records that may be required to make a hiring decision. I also understand you conduct, and I hereby consent to, a thorough background investigation, including examination of records maintained by law enforcement agencies. I release Cook Inlet Tug & Barge, Inc. and all other persons and entities without limitation from any claim arising out of or related to any background investigations or disclosures including the evaluation of my fitness for employment.

Initial

I UNDERSTAND and agree, unless my employment is under the terms and conditions of a collective bargaining agreement, that my employment is at-will and may be terminated at any time without prior notice, with or without cause, at the option of Cook Inlet Tug & Barge, Inc. or myself, and understand that no representative of CITB, other than the President, has authority to enter into any agreement contrary to the foregoing.



Initial

I UNDERSTAND that all Cook Inlet Tug & Barge, Inc. property must be returned and any indebtedness to the company must be paid on or before my last day of work. I authorize CITB to deduct from my final paycheck an amount necessary to satisfy any unpaid obligations.

Initial

I FURTHER CERTIFY that I am not engaged in any outside activity or business that could be considered in conflict with Cook Inlet Tug & Barge, Inc. interest or those of its customers, nor will I become engaged in such activity or business if employed. I also certify that I am not bound by any agreement that would limit my ability to work for the company.

Initial

I FURTHER AGREE to conform to the rules, policies, and procedures of Cook Inlet Tug & Barge, Inc. I understand that CITB retains the right to revise its rules, policies, or procedures, in whole or in part, at any time.

Initial

Signature of Applicant _____ Date _____

Please include three (3) professional references. List their name, job title, phone number(s), email address (if known), and how long you worked for the company.

Name	Job title	Phone Number	Email	Length of time with company